

Board Minutes  
January 21, 2025

The Board of Trustees met in regular session with Chairperson Keith R. Jones and Trustees Martin L. Brooks, Caitlin A. Beresford, Glennay V. Jundt and Patrick A. Miller. Staff Present: CEO & General Manager Cady, Administrative Manager Schrage, and Administrative Assistant Powell.

I. The Chairperson called the meeting to order at 4:35 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

III. Public Hearing

1. The Chairperson stated this is the time and place for a public hearing and meeting on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Division III: Water Main Improvements, West Graham Reconstruction. The Chairperson asked if there were any written protest or comments received. The secretary advised there were no written protests or comments. The Chairperson asked if there was anyone present to speak for or against the project? Receiving no response, the Chairperson closed the public hearing.

(1) Trustee Beresford moved to adopt resolution 01-01-25 on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Division III: Water Main Improvements, West Graham Reconstruction. Trustee Jundt seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones, Trustee Jundt and Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

IV. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2024 Financials Summary.
5. Human Resources.
6. Insurance Claims.
7. Legislative/Regulatory.
8. Public Relations/Other.

V. Consent Agenda

1. Approval of the minutes of the December 17, 2024 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Beresford motioned, and Trustee Miller seconded to approve the consent agenda. The motion carried unanimously.

VI. Action Items

1. Trustee Miller moved to adopt resolution 01-02-25 authorizing the Chairperson and Secretary to sign a Main Extension Agreement with the Developer Edged for the College Road and East Kanesville Boulevard Water Main Extension and Authorizing Project Design. Trustee Brooks seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones, Trustee Jundt, and Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

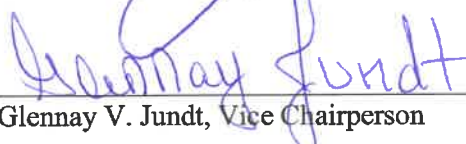
2. Trustee Brooks moved to approve the quotes from Oxen Technology and authorize purchase of servers and workstations. Trustee Beresford seconded the motion. Following discussion, the motion carried unanimously.

3. The Chairperson asked if there were other items to come before the Board.


4. The Board set the date of the next regular meeting as February 18, 2025 at 4:30 p.m.


VII. There being no further business the Chairperson adjourned the meeting at 5:27 p.m.

  
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Keith R. Jones, Chairperson

  
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Glennay V. Jundt, Vice Chairperson

  
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Brian T. Cady, CEO & General Manager

  
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Martin L. Brooks, Trustee

  
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Celestine Powell, Recording Secretary

  
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Caitlin A. Beresford, Trustee

  
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Patrick A. Miller, Trustee