

Board Minutes
May 21, 2024

The Board of Trustees met in regular session with Chairperson Keith R. Jones and Trustees Martin L. Brooks, Caitlin A. Beresford, and Patrick A. Miller. Glennay V. Jundt was absent. Staff Present: CEO & General Manager Cady, Administrative Manager Wisniski, Assistant Administrative Manager Schrage, Staff Engineer Wiegman, and Administrative Assistant Powell. Also present was Paul Hamilton, Hamilton Associates, P.C.

I. The Chairperson called the meeting to order at 4:30 p.m.

II. Public Comments/Participation.

The Chairperson asked if there were any public comments or participation and there were none.

III. Public Hearing

1. The Chairperson stated this is the time and place for a public hearing and meeting on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Memorial Tower Replacement. The Chairperson asked if there were any written protest or comments received. The secretary advised there were no written protests or comments. The Chairperson asked if there was anyone present to speak for or against the project? Receiving no response, the Chairperson closed the public hearing.

(1) Trustee Beresford moved to adopt resolution 05-10-24 on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Memorial Tower Replacement. Trustee Miller seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones, and Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

IV. 2023 Annual Audit

Paul Hamilton reviewed the 2023 Annual Audit with the Board.

1. Trustee Miller moved to receive and file the Annual Audit and authorize its release as required. Trustee Brooks seconded the motion. Following discussion, the motion carried unanimously.

V. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2024 Financials update through April.
5. Human Resources.
6. Insurance Claims.
7. Legislative/Regulatory.
8. Public Relations/Other.

VI. Consent Agenda

1. Approval of the minutes of the April 16, 2024 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Brooks motioned, and Trustee Beresford seconded to approve the consent agenda. The motion carried unanimously.

VII. Action Items

1. Trustee Miller moved to adopt resolution 05-11-24 accepting the work of Bluffs Paving & Utility Company, Inc. and authorizing project closeout in connection with the Jilla Subdivision Water Main Extension. Trustee Brooks seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones, and Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Beresford moved to adopt resolution 05-12-24 accepting the work of Compass Utility, L.L.C. and authorizing project closeout in connection with the Mall of the Bluffs / Menards Water Main Replacement. Trustee Miller seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones, and Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. Trustee Brooks moved to approve Task Order 24-045 with Hgm Associates, Inc. for Consulting Engineering Services regarding East Manawa Sewer Rehabilitation, Phase XIII Water Main Improvements. Trustee Beresford seconded the motion. Following discussion, the motion carried unanimously.

4. Trustee Brooks moved to approve and accept the quote from Malloy Electric and proceed with the repairs of the Falk Gearbox. Trustee Miller seconded the motion. Following discussion, the motion carried unanimously.

5. Trustee Beresford moved to approve and accept the quote from Malloy Electric to replace the VFDs at Council Point Water Purification Plant. Trustee Brooks seconded the motion. Following discussion, the motion carried unanimously.

6. Trustee Miller moved to review, receive, and file the Annual Report. Trustee Beresford seconded the motion. Following discussion, the motion carried unanimously.

7. The Chairperson asked if there were other items to come before the Board.

(1) The general manager discussed and answered questions regarding Articles 6.9 Purchasing and Expenditure Control Policy and 6.11 Contracting Procedure in the Board of Water Works Trustees Policy Manual.

8. The Board set the date of the next regular meeting as June 18, 2024 at 4:30 p.m.

VIII. There being no further business the Chairperson adjourned the meeting at 5:40 p.m.



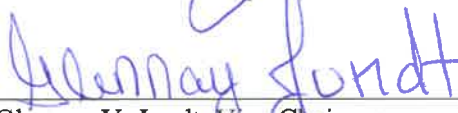
Brian T. Cady, CEO & General Manager




Celestine Powell, Recording Secretary



Keith R. Jones, Chairperson



Glennay V. Jundt, Vice Chairperson



Martin L. Brooks, Trustee

Caitlin A. Beresford, Trustee



Patrick A. Miller, Trustee