

Board Minutes
July 16, 2024

The Board of Trustees met in regular session with Chairperson Keith R. Jones and Trustees Caitlin A. Beresford, Glennay V. Jundt, and Patrick A. Miller. Martin L. Brooks was absent. Staff Present: CEO & General Manager Cady, Administrative Manager Schrage, Staff Engineer Weigman and Administrative Assistant Powell.

I. The Chairperson called the meeting to order at 4:30 p.m.

II. Public Comments/Participation.

The Chairperson asked if there were any public comments or participation and there were none.

III. Public Hearing

1. The Chairperson stated this is the time and place for a public hearing and meeting on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Division V: Water Main Improvements, East Manawa Sewer Rehab., Phase XIII. The Chairperson asked if there were any written protest or comments received. The secretary advised there were no written protests or comments. The Chairperson asked if there was anyone present to speak for or against the project? Receiving no response, the Chairperson closed the public hearing.

(1) Trustee Beresford moved to adopt resolution 07-16-24 on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Division V: Water Main Improvements, East Manawa Sewer Rehab., Phase XIII. Trustee Miller seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Beresford, Trustee Jones, and Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

IV. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2024 Financials update through June.
5. Human Resources.
6. Insurance Claims.
7. Legislative/Regulatory.
8. Public Relations/Other.

Trustee Jundt arrived at 4:43 p.m.

V. Consent Agenda

1. Approval of the minutes of the June 18, 2024 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Miller motioned, and Trustee Beresford seconded to approve the consent agenda. The motion carried unanimously.

VI. Action Items

1. Trustee Jundt moved to adopt resolution 07-17-24 awarding the contract for Memorial Tower Replacement. Trustee Miller seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Beresford, Trustee Jundt, Trustee Jones, and Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Beresford moved to adopt resolution 07-18-24 authorizing the Chairperson and Secretary to sign a Main Extension Agreement with Advanced Building Corporation for the Langhals Enterprises Project and Authorizing Project Design. Trustee Jundt seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Beresford, Trustee Jundt, Trustee Jones, and Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. Trustee Miller moved to adopt resolution 07-19-24 adopting the Cybersecurity Policy Framework. Trustee Beresford seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Beresford, Trustee Jundt, Trustee Jones, and Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

4. Trustee Jundt moved to approve Task Order 24-046 when negotiated with hgm Associates, Inc. for Consulting Engineering Services regarding West Graham Reconstruction Water Main Relocation. Trustee Miller seconded the motion. Following discussion, the motion carried unanimously.


5. The Chairperson asked if there were other items to come before the Board.

6. The Board set the date of the next regular meeting as August 20, 2024 at 4:30 p.m.

VII. There being no further business the Chairperson adjourned the meeting at 5:17 p.m.




Keith R. Jones, Chairperson



Glennay V. Jundt, Vice Chairperson



Brian T. Cady, CEO & General Manager



Martin L. Brooks, Trustee



Celestine Powell, Recording Secretary



Caitlin A. Beresford, Trustee



Patrick A. Miller, Trustee