

Board Minutes
April 16, 2024

The Board of Trustees met in regular session with Chairperson Keith R. Jones and Trustees Martin L. Brooks, Caitlin A. Beresford, Glennay V. Jundt and Patrick A. Miller. Staff Present: CEO & General Manager Cady, Administrative Manager Wisniski, Assistant Administrative Manager Schrage, Staff Engineer Wiegman, and Administrative Assistant Powell.

I. The Chairperson called the meeting to order at 4:30 p.m.

II. Public Comments/Participation

The Chairperson asked if there were any public comments or participation and there were none.

III. Public Hearing

1. The Chairperson stated this is the time and place for a public hearing and meeting on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Corrine Avenue Water Main Replacement. The Chairperson asked if there were any written protest or comments received. The secretary advised there were no written protests or comments. The Chairperson asked if there was anyone present to speak for or against the project? Receiving no response, the Chairperson closed the public hearing.

(1) Trustee Beresford moved to adopt resolution 04-07-24 on the proposed plans, specifications, form of contract and estimated cost for the construction and installation of Corrine Avenue Water Main Replacement. Trustee Jundt seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones, Trustee Jundt and Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

IV. General Manager's Report

1. Project Status Report.
2. Main Extension Status Report.
3. Operations.
4. 2024 Financials update through March.
5. Human Resources.
6. Insurance Claims.
7. Legislative/Regulatory.

V. Consent Agenda

1. Approval of the minutes of the March 19, 2024 regular meeting.
2. Claims Register.
3. Monthly Report.

Trustee Brooks motioned, and Trustee Beresford seconded to approve the consent agenda. The motion carried unanimously.

VI. Action Items

1. Trustee Miller moved to adopt resolution 04-08-24 awarding the contract for Corrine Avenue Water Main Replacement. Trustee Jundt seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones, Trustee Jundt, and Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

2. Trustee Jundt moved to adopt resolution 04-09-24 to authorize the purchase of a permanent utility easement on 247 Ivy Drive, Council Bluffs, Iowa owned by Robert and Kendra Turner in connection with a water

main construction project on Corrine Avenue. Trustee Beresford seconded the motion. Following discussion, the Chairperson called for a roll call vote. The roll call vote was as follows:

Aye: Trustee Brooks, Trustee Beresford, Trustee Jones, Trustee Jundt and Trustee Miller. The Chairperson announced the resolution duly adopted. A copy of the resolution follows these minutes and by reference is made a part thereof.

3. Trustee Brooks moved to approve award of banking services to Availa Bank for the period of May 1, 2024 through April 30, 2028. Trustee Miller seconded the motion. Following discussion, the motion carried unanimously.

4. Trustee Beresford moved to accept the Medical, Dental and Life & Disability Insurance Renewals with Iowa Governmental Health Care Plan. Trustee Miller seconded the motion. Following discussion, the motion carried unanimously.

5. Trustee Jundt moved to approve the quote from L & S Lawn Services and authorize the CEO & General Manager to execute the Services and Indemnification Agreement for Mowing Services. Trustee Beresford seconded the motion. Following discussion, the motion carried unanimously.

6. Trustee Brooks moved to approve the quote from R. J. Nelson Co. for installation of a new HVAC Unit for the lower Electrical Room at Council Point Water Purification Plant. Trustee Beresford seconded the motion. Following discussion, the motion carried unanimously.

7. The Chairperson asked if there were other items to come before the Board.

5. The Board set the date of the next regular meeting as May 21, 2024 at 4:30 p.m.

VII. There being no further business the Chairperson adjourned the meeting at 5:25 p.m.



Keith R. Jones, Chairperson

Glennay V. Jundt, Vice Chairperson



Brian T. Cady, CEO & General Manager



Martin L. Brooks, Trustee



Celestine Powell, Recording Secretary



Caitlin A. Beresford, Trustee



Patrick A. Miller, Trustee